



CRIMINAL JUSTICE / LAW ENFORCEMENT ASSOCIATE DEGREE CERTIFICATION TRACK STUDENT DECLARATION

The Wisconsin Law Enforcement Standards Board (LESB) is charged, in part, with the establishment of minimum eligibility standards for employment as a law enforcement or tribal law enforcement officer, and minimum educational and training standards for law enforcement and tribal law enforcement certification.

Since June 2, 1992, the LESB has approved the incorporation of basic law enforcement officer training competencies, learning objectives and performance standards from the basic law enforcement officer training academy into a Criminal Justice / Law Enforcement (CJ / LE) Associate Degree Program.

There are two tracks to the CJ / LE Associate Degree Program:

- **Certification Track** – Successful completion leads to **eligibility** for law enforcement officer certification with the LESB.
- **Non-Certification Track** - Associate Degree is granted, however student is **not eligible** for law enforcement officer certification at the completion of the program.

CJ / LE Associate Degree Certification Track Course Prerequisites

To be eligible to participate in a course that includes LESB-approved curriculum, CJ / LE Associate Degree Certification Track Students must meet the following prerequisites, and the training provider must maintain documentation showing that the prerequisites have been met:

- Be at least 17 years of age and enrolled as a Wisconsin Technical College System associate degree student. Proof of age is required (form DJ-LE-322, *Birth Certificate Verification* form).
- Possess a Wisconsin high school diploma or a diploma issued by an out of state high school, accredited by an appropriate agency of the state, or possess a General Educational Development (GED) Certificate and/or a High School Equivalency Diploma (HSED). Proof of education is required (copy of high school diploma or transcript, GED certificate or HSED diploma).
- Complete the *Application for Enrollment in Law Enforcement, Jail or Secure Juvenile Detention Officer Basic Training* (form DJ-LE-327).
- Sign the *Student Authorization for Release of Information* (form DJ-LE-310).
- Sign and acknowledge compliance with the CJ / LE Associate Degree Program Rules, Penalties and Grievance Procedures.
- Sign and acknowledge compliance with the CJ / LE Associate Degree Program Grading Policy.
- Sign and date this Student Declaration form (form DJ-LE-329) declaring your intent to complete the CJ / LE Associate Degree Certification Track Program.

Tactical Course Enrollment Prerequisites

To be eligible to enroll in courses containing the following tactical topics: Firearms, Defensive and Arrest Tactics, Emergency Vehicle Operations and Control, and Vehicle Contacts; CJ / LE Associate Degree Certification Track Students must meet the following additional prerequisites, and the training provider must maintain documentation showing that the prerequisites have been met:

- Complete an oral interview screening with a panel of criminal justice executives or with teaching or counseling staff affiliated with the technical college.
- Undergo a criminal history records check, and not be prohibited by federal or state law from possessing a firearm.
- Possess a valid Wisconsin driver's license or other valid operator's permit recognized by the Wisconsin Department of Transportation as authorizing operation of a motor vehicle.
- Complete a physical assessment to verify that you can meet the physical standards required of a law enforcement officer (form DJ-LE-322, *Physician's Assessment* form).
- Provide proof of United States Citizenship (form DJ-LE-322, *Birth Certificate Verification* form).

- Be administered the Law Enforcement Code of Ethics as written in Wisconsin Administrative Code Section LES 3.01(1)(d), as an oath.

Academic and Behavioral Expectations

Certification Track Students must maintain personal integrity through truthfulness and ethical behavior. Contacts with any law enforcement agency must be reported to faculty and/or the academy director within three (3) days of occurrence.

“Certifiability” Requirements

To be eligible for law enforcement officer certification (“certifiable status”), Certification Track Students must complete all CJ / LE Associate Degree Courses, including tactical courses, and the final scenario-based evaluation within three (3) years. The clock starts for a Certification Track Student on the first day the student enters into a CJ / LE Associate Degree Course (i.e. Introduction to Criminal Justice).

“Certifiable” Status

Certification Track Students who successfully complete basic training within the CJ / LE Associate Degree Certification Track Program are “certifiable” for three (3) years following their date of program completion. Students who do not gain Wisconsin law enforcement employment within three (3) years will lose their “certifiable” status.

STUDENT DECLARATION

- I have read and understand the conditions and requirements for the CJ/LE Associate Degree Certification Track Program, and I **do not** wish to participate as a Certification Track Student. I understand that I cannot retract my decision.

Student Signature

Date

Student Name (Print)

- I have read and understand the conditions and requirements for the CJ / LE Associate Degree Certification Track Program, and I declare my intent to complete this Program. I have also read and understand the conditions and requirements for employment as a law enforcement officer set forth in Wisconsin Administrative Code Chapter LES 2.

I understand, to be eligible for “certifiable” status, I must complete all requirements **within a three (3) year time frame, beginning with my first CJ / LE Associate Degree Course.** My Certification Track participation commenced on the 1st day of the semester (listed below) and will terminate three (3) years from that date.

Student Signature

Date

Student Name (Print)

(Semester Start Date)