

Submitting an Assignment in Blackboard



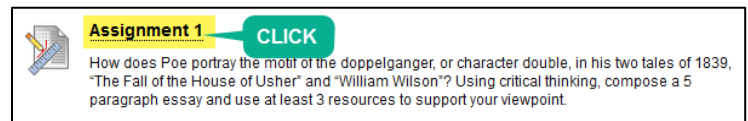
Blackboard Learn

Instructors using Blackboard may require you to submit papers electronically through special links in your course. This tutorial assumes that you have saved your assignment as a file, such as a Word .docx file. The assignment submission process is similar to sending an e-mail with an attached file.

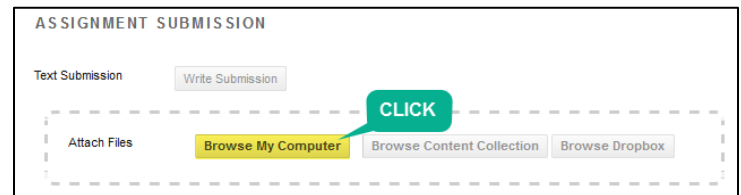
Submission Process

To ensure successful submission, we strongly recommend saving your file and exiting its associated program *before* following these steps.

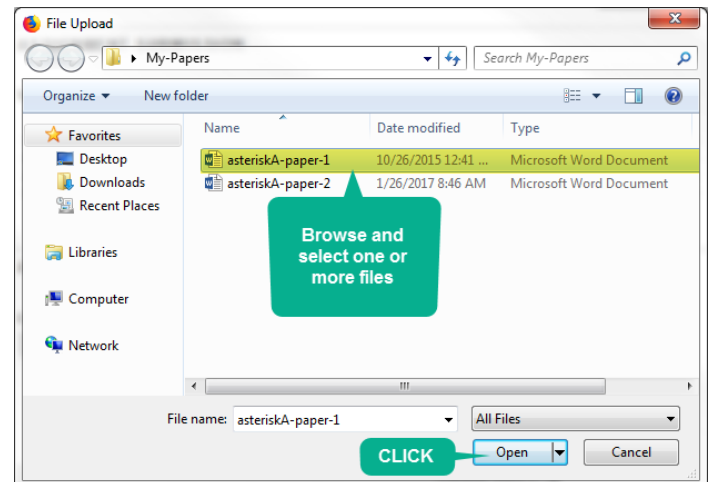
1. In the course, navigate to the location where the assignment is posted. Click the link to the assignment.



2. You will be taken to the **UPLOAD ASSIGNMENT** page. Scroll down to the **ASSIGNMENT SUBMISSION** section and click the **BROWSE MY COMPUTER** button.



3. A **FILE UPLOAD** dialogue box will appear. In this box, select the assignment file from its location on your computer or storage media. Click **OPEN** to attach the file.



4. The selected file will appear in the **ATTACHED FILES** list.







5. Click the **SUBMIT** button at the bottom of the page to submit the assignment.
6. If you are successful, you will see a **REVIEW SUBMISSION HISTORY** page that confirms your submission details and will display a preview of your submitted file using a service called **Box View**. After you have submitted your assignment, you will not be able to submit it again unless the instructor has allows it.

Success! Your submission appears on this page. The submission confirmation number is 8938320d-0f7d-4e54-aa4f-0fd0aa5500dce. Copy and save this number as proof of your submission. View all of your submission receipts in My Grades.

Review Submission History: Assignment 1

Assignment Instructions ▾

box  

Assignment Details ▾		GRADE
LAST GRADED ATTEMPT		-/100
ATTEMPT	12/8/17 9:12 AM	/100
SUBMISSION		
 asteriskA-paper-1.docx		

Annie Asterisk
ENG-555
Essay 1
10/31/15

Themes and Motifs in The Black Cat

Besides the narrator's ironic self-contradiction or unwitting irony, Poe's other most pervasive technique in the story is symbolism. Symbols of perception include the narrator's



Print or save a copy of your confirmation page and check [MY GRADES](#) to verify that your assignment has been submitted to your instructor.

About Box View

Box View is a web-based document preview service that creates an *approximation* of an original document's format, fonts, and layout. It [supports over 100 file types](#), including MS Office documents, PDF, images, audio, video, and html pages. In a preview, some elements may appear differently than in the original document.

Once your assignment is graded, you may see comment icons on your previewed document. These mean your instructor has added comments for you to view by rolling your mouse over them. At this time, annotations cannot be downloaded or printed, only viewed in the browser.

If you see a file conversion message within the Box View preview window, refresh the page and the previewed document will appear.

If you see a blank spot where the Box View preview window is meant to appear, you may need to [enable third party cookies](#) in your web browser. This will allow the browser to display a preview of your submitted file.