

## Letter to EMT INTERMEDIATE TECHNICIAN STUDENTS-----August 15, 2014

Our records indicate you have enrolled in the EMT Intermediate Technician Course at MATC. This information is to assist you with the requirements for this course.

The first step to fulfilling the requirements for this class is to complete a Caregiver Background Check. When you participate in a EMS clinical/field placement course, you will have access to patients and/or their records. Wisconsin's Caregiver Law requires background and criminal history checks of certain personnel who are responsible for the care, safety and security of children and adults. The law also requires all covered entities, including MATC's clinical partners, to investigate and report incidents of misconduct (abuse, neglect or misappropriation of property). All students are required to fulfill the caregiver background check requirements prior to participation in a MATC clinical or field placement course at a healthcare facility in Wisconsin.

**MATC's designated web-based service provider is Certified Background ([www.certifiedbackground.com](http://www.certifiedbackground.com)).** Certified Background is a secure platform that allows you to order your background check online. Once you have placed your order, and have passed the background check you may use your login to access additional features of Certified Background, including the health screening requirements, document storage, portfolio builders and reference tools. Certified Background also allows you to upload any additional documents required by your school.

All students are responsible to upload their completed background disclosure forms to **Certified Background**. A thorough background investigation meeting all regulatory requirements will be conducted, and the results will be transmitted electronically to the students and MATC administration. Background check results will be shared with clinical hosts and provider sites, in accordance with regulatory requirements. The directions for access and completion of the background check are in the document attached to this email.

Once the Caregiver Background Check is complete you will have access to the additional features of Certified Background to complete the health screening requirements. I suggest to begin the health screening requirements as they can be timely to complete. The Health packet document is attached and can be used to document your health screening and additional packets will be online with Certified Background. It is important to follow the directions carefully and obtain the necessary vaccinations required. The TB requirement has been an issue in past classes, you need a **2 Step TB or Quantiferon**. Be sure your health care provider is aware of the requirement.

### MATC Student Picture ID

- Each student must obtain a MATC student picture ID card, required at the clinical sites. Picture ID's can be obtained at the Oak Creek and Mequon campuses. Be advised, hours for ID pictures vary. For Oak Creek call 414-571-4669 or Mequon call 262-238-2390 for hours of operation.

### TEXTBOOK

- Each student is to have their own textbook which can be purchased at the MATC Mequon bookstore. All lectures, quizzes, online content & tests will be based on this textbook.

American Academy of Orthopaedic Surgeons(AAOS), Rhonda Beck, NREMT-P, Andrew N. Pollak, MD, FAAOS (Ed.). (2012). *Advanced Emergency Care and Transportation of the Sick and Injured Premier Package, Second Edition*, Jones & Bartlett Learning. ISBN: 978-1-284-04312-9

INCLUDES: *Advanced Emergency Care and Transportation of the Sick and Injured, Second Edition* textbook, *Advanced Emergency Care and Transportation of the Sick and Injured, Second Edition* Student Workbook, Interactive Course Lectures, Course Manager & TestPrep.

- Each student is required to have the Wisconsin Department of Health Services BLHP-EMS Section. (2008) *State of Wisconsin Standard and Procedures of Practical Skills Manual*. This can be downloaded from <http://dhfs.wisconsin.gov/ems>.

If you have any questions contact:

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