Each web browser will handle printing of content from Blackboard differently. To prevent unwanted or unnecessary pages from being printed when attempting to print items from Blackboard, such as a syllabus, assignment, or test, please follow these guidelines.

Minimize Your Main Menu
Roll your mouse over the right edge of your course’s menu and click the tab that appears. The course menu will collapse, giving you more room for the main content of the page to display. This will ensure that the course navigation will not be included in the printed copy.

Printing Pages
When viewing the desired page in your web browser, click your browser’s print button or use your computer’s keyboard shortcut to print the page (Windows: CTRL + P; Mac: COMMAND + P).

If you find that only a part of the page prints, please try selecting the page’s text using your mouse or keyboard. Once you have selected text on the page, you may print the selected text.