

**Instructor Support:** Students are encouraged to contact the instructor before or after class, and during office hours, if they have questions or problems related to the class. It is suggested that students contact the instructor immediately in order to avoid falling behind in class. Please do not wait until the end of the semester to discuss issues that should have been resolved much earlier.

**Academic Support Services:** In addition to obtaining course-related assistance from the instructor, students can obtain assistance from the Academic Support Centers located at the Milwaukee, North, South, and West campuses. These centers are open to all MATC students. Services include, but are not limited to, assistance in computer applications, course assignments, Internet use, math, science, social studies, study skills, and writing. Please call the Academic Support Center at your campus for more information.