

Attendance Policy: Attendance will be taken on a daily basis. Students are expected to attend class regularly and to arrive on time. **THERE ARE NO MAKEUP LABS.** However, if you do miss a lab, it is possible for you to study the material in the Academic Support Center (ASCs - Room A208 – South Campus) or at other ASCs on the other MATC campuses. Most ASCs have models and some have staff that may be able to assist you in learning the material. On occasion, the classroom may be open at other times when there are no other classes scheduled. You will need to check with me to discuss their availability.

It is the student's responsibility to discuss absences with the instructor. You may work on labs together in your study group. Remember, if you rely on another student to do the work you should be doing, and they get the answers wrong, you also will get those same answers wrong. Points may be taken off labs if you do not attend labs.